

HOW TO APPLY



Search for a job



Career page

Look for a job opening on our career page

Read data privacy agreement!



Data privacy agreement

Read thoroughly!

Agree

With your application, you agree to our data privacy agreement!



Write your application



Cover letter (PDF)

Contact person = Recruiter

Curriculum Vitae (PDF)

Write in reverse chronological order. Your last career step becomes your first career step in your CV



Create email



Subject line

Include job number and job title in subject line

Content

Keep your email text short and to the point

Attach relevant documents



Relevant documents

Cover letter & CV
Relevant certificates
Work permit (for non-European applicants)

Students

Cover letter & CV
Relevant certificates
Enrolment certificate
Transcript of records
Work and residence permit (for non-European applicants)



Encrypt email and send



Encrypt email

For safety reasons, please encrypt your email before sending

Send email

Check everything once more and make sure nothing is missing then press SEND - and you are ready to go!

